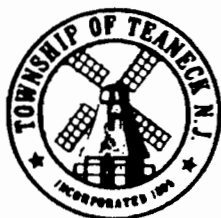


**TOWNSHIP OF TEANECK, NJ
RESOLUTION**

Council Members	YES	NO	Abstain	Absent
Feit				
Kates				
DM Parker				
Rudolph				
Honis				
Gussen				
Mayor Katz				



Agenda C
 Resol. Number
 Motion:
 Seconded:

WHEREAS, the Township of Teaneck has the need to acquire consulting specialized development planning services to assist the Township Council with creating a conceptual plan for development and redevelopment within the Township of Teaneck by assessing opportunities/appropriateness of development and redevelopment within the four business districts, Light-Industrial Zone and other specific areas as determined by the Township Council as well as the current, short-term and long-term markets for types of developments; and

WHEREAS, the Township Council of the Township of Teaneck wishes to award a non-fair and open contract pursuant to the provisions of NJSA 19:44A-20.4 or 20.5 to Birdsall Engineering, Inc. 560 Hudson Street, Hackensack, NJ 07666, as outlined in the proposal dated September 8, 2006 and as amended on September 21, 2006; and

WHEREAS, the value of the contract will exceed \$87,400 for the contractual period; and

WHEREAS, services will include those as outlined in said proposal; and

WHEREAS, Birdsall Engineering, Inc. has completed and submitted a Business Entity Disclosure Certification and a Political Contribution Form which certifies that the firm has not made any reportable contributions to a political candidate or committee for the elected officials of the Township of Teaneck in the previous one year, and that the contract will prohibit the firm from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that funds are available, said certification attached to the original of this resolution.

NOW, THEREFORE BE IT RESOLVED by the Township Council of the Township of Teaneck that Birdsall Engineering, Inc. be retained to development planning services as hereinbefore outlined.

BE IT FURTHER RESOLVED that this agreement is awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law because such law permits agreements for professional services without bidding and they shall be required to comply with the requirements of P.L. 1975 c. 127 (NJAC 17:27).

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Political Contribution Form and the Determination of Value be placed on file with this resolution and that a notice summarizing the terms of this resolution shall be published in the manner provided by law.

Prepared by HVF
 Checked by
 Approved by

This is to certify that the above Resolution was adopted by the
 Township Council on October 3, 2006


 Municipal Clerk

I, Anthony Bianchi, CPA, CMFO, Chief Financial Officer of the Township of Teaneck do hereby certify that:

1. I have examined the resolution authorizing the award of a contract to Birdsall Engineering, 560 Hudson Street, Hackensack, NJ dated September 8, 2006 as amended on September 21, 2006.

2. Funds have been provided in the 2006 Budget Account
 - a. 024-090-501-2021 - \$50,000
 - b. 024-737-503-6340 - \$37,400

TOTAL	\$87,400
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Anthony Bianchi, CPA, CMFO
Chief Financial Officer

DATE: 9/28/06



SCHEDULE OF DELIVERABLES AMENDED

For each individual project, BEI prepares a "typical" project schedule utilizing the Critical Path Method (CPM) of scheduling. This CPM method allows the project team to identify "critical project tasks" that must be completed by a specific time and is responsible for the timely completion of the overall project. We believe that the CPM method is most appropriate for potentially complicated and "time critical" tasks.

The development of our project schedule includes the assumption that our project team will begin reviewing available studies for the project as soon as the site information is available, making all personnel thoroughly familiar with the conditions. In our schedule's we allocated time for meetings with local officials, community groups and the management personnel at an early stage of each project, allowing for the implementation of comments solicited to be included in the initial project's plan. It is essential to the success of a project that all project stakeholders are consulted prior to the initiation of work activities. Specific dates for these meetings will be established once the initial work has been started, allowing all invitees time to schedule meeting dates through project completion.

Deliverable	Timeline	Budget	Format
<i>Kick-Off Meeting</i>	Week 1 (Start Date)	N/A	GIS Base Mapping, Photographs, word document, Excel
<i>Task 1: Data Collection & Analysis - Market Study, Fieldwork, Inventory, Preliminary Mapping</i>	Weeks 1 & 2	\$29,600.00	Word document, GIS maps, Excel Spreadsheet
<i>Task 2: Collective Workshop Meetings -Goals & objectives, usage needs analysis, visioning process, consensus building</i>	Weeks 1 & 2 (Simultaneous with Task 1)	\$11,700.00	Word document, GIS Mapping, PowerPoint Presentation
<i>Task 3: Assessment Report - Goals and objectives, zoning, design guidelines, mapping, strategic plan, summary of potential funding resources, review meeting</i>	Week 6 (Submission of Draft Report, One Week for Township Review)	\$36,500.00	Word document, and PowerPoint, GIS Mapping, CAD Plans
<i>Task 4: Final Assessment Report and Local Endorsement - Final report and presentation</i>	Week 8 (Submission of Final Report)	\$9,600.00	Word documents, images, mapping
<i>Meetings and Presentations - Total number of meetings attended not to exceed twenty (20) meetings</i>	Included in timeline	Included in costs	Word documents, PowerPoint presentations, handouts
<i>Reimbursables</i>		Included in costs	Reproduction, mailings, deliveries

TOTAL \$87,400.00

